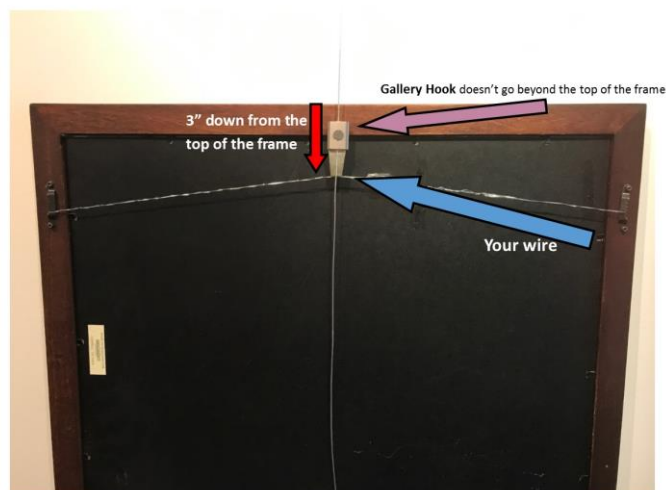


## Submission Procedures at LA GALERÍA GITANA Updated June 2018.

- **Anyone** may submit artwork for any given exhibit by sending an email “Intent to Submit” to [art@galeriagitana.com](mailto:art@galeriagitana.com)
- Submissions must be in JPG format with accompanying Title, Dimensions, Medium & Price. Name your JPG file with your first and last name and title of the piece. Attached image/files titled with generic file names i.e, img1234.jpg will delay the process.
- Please submit artwork no older than 5 years old.
- Once submissions are logged in and the selection process begins, artists will be notified whether their work is selected.
- When the final selection is made, artists will be assessed a fee of \$35 total for up to 5 pieces selected and \$5 additional for each selected piece after 5.
- If selected, work needs to be matted, framed and wired on the back 3” from the top to the highest reach of the slack in the wire. Oil paintings do not require matting, but should be framed and wired on the back as the above instructions. Unframed pieces need Gallery Director approval. If you have questions regarding wiring please ask. See photo below.
- When work is delivered, an attempt will be made to display as many of the works as possible, yet no guarantees are made that everything can be accommodated.
- **Gallery commission is 40%.**



Gallery location: 120 N. Maclay Avenue, Suite E, San Fernando, CA 91340 [www.galeriagitana.com](http://www.galeriagitana.com)